

**Hackmatack Playhouse**, is now accepting submissions for our 2018 Technical Internship program. We are seeking four interns age 18 and up to work in our scene shop, assist in running main stage productions; along with the opportunity to assistant design at least one main stage production. We are seeking interns with an emphasis on Stage Management/Props, Wardrobe/Costumes, Scenic Design/Carpentry, and Lighting/Sound/Electrics. Technical interns will all work in the shop\theatre with the Technical Director on a day to day basis. Though each intern will have a specific focus,a willingness and aptitude for general theatre work is necessary.

### **Position Descriptions**

Technical Theater Internship Program provides engaging and educational experiences with a number of unique benefits:

- Interns will interact with staff and artists regularly
- Hands on experience
- Work among young professionals & veterans in the field
- Networking opportunities with fellow interns, staff and directors.
- Designer and teaching opportunities for those interested.

Interns should be currently, or recently enrolled in college or be interested in taking the first step towards a career in professional theatre. Interns should be interested in working in a highly collaborative environment and ready to take on whatever comes their way. While interns should have some basic experience in their position of interest, the internship should be seen as an opportunity to learn and further develop the technical skills they possess.

Internships are offered in the areas of carpentry/scene design, props, stage management, lighting design/electrics, and costume design.

**The Electrics/Lighting Intern** will work directly under the supervision of the resident Lighting designer. They should have a basic background in electronics with some experience working on electrics crews and running a light board.

Specific Duties Include:

- Serve on load-in and focus crew.
- Assist with electrics notes during tech and previews.
- Maintenance of electrical equipment during the run of the show.
- Assistant design one main stage show.

**Wardrobe/Costume Intern** will work directly with resident costume designer. Applicants must have some educational background in costume design, construction, and/or wardrobe crew. Hair and makeup experience is a plus, but not necessary. Interns will assist with build and load in of costumes.

Specific Duties Include:

- Assist with pre-production set-up: Dressing Rooms, Quick Change Areas, etc.
- Pre-show and post- show laundry (Daily)
- Maintenance of Costumes and any Hair Pieces/Wigs, as needed.

- Weekly maintenance of Wardrobe and Dressing Rooms.
- Assist with strike of costumes at end of production run.
- Assistant Costume Design one main stage show

**Scenic Design /Carpentry** Interns will assist in the construction, maintenance, installation and strike of all scenic elements for an 4-show summer season. Learn construction in a fast-paced environment. Ideal candidate will have experience in carpentry, basic scenic painting skills and a strong desire to hone his or her skills. Must be comfortable working at heights, spending extended time standing and/or moving and must be able move scenery.

Specific Duties Include:

- Assist with pre-production build.
- Assist with load-in and installation of set
- Maintenance of equipment at Scene Shop.
- Assist with strike of scenery at end of production run.
- Assist in painting of scenery
- Assistant set design one main stage production

**Stage Management/Prop Internships:** Interns works directly with Stage Managers as an integral part of the stage management team.

- Assisting in rehearsal set up.
- Prepping running sheets and paper work as needed.
- ASM at least one main stage production
- Assist with Prop designer in purchasing and building props.
- Assist with load-in and setting up prop running sheets.
- Running crew.
- Assist with strike of scenery at end of production run.
- Design and run kids show.
- Load-in and Strike.

Interns will assist in the construction, purchase, and maintenance of props for a 4-show summer season. Making sure rehearsal props are available; and taking notes during rehearsals. Learn prop construction, carpentry and painting techniques in a fast-paced, professional environment. Ideal candidate will have experience in properties construction, and some previous experience as an SM or ASM

### **Compensation and Contract Dates**

Hackmatack Playhouse provides financial compensation, and local area housing if needed. Contracts for the summer will range between 10-12 weeks. The season begins just after Memorial Day and concludes Labor Day weekend.

If Interested in applying for an internship, please email Artistic Director Crystal Lisbon at [crystal.hackmatack@gmail.com](mailto:crystal.hackmatack@gmail.com) with a copy of your resume, cover letter, and examples of any design work. Applications should be received no later than March 1, 2018.